FIRST PRESBYTERIAN CHURCH OF JACKSONVILLE
Reimbursement Request

Please have a receipt or copy of receipt. If your reimbursement is for more than one fund, please break it down for the bookkeeper. Reimbursements are made weekly unless other arrangements have been made. Thank you!

Please check here if item was charged to church credit card ____ CC Name_____

Date of request _____ Make check payable to _____

Approved by Elder/Staff _____ Date _____

Deacons

3324-106	Deacons Fund	_____

Administration

5410	Office Equipment	_____
5412	Office Supplies	_____
5413	Postage	_____
5414	Emergency Fund	_____
5416	Leadership Events	_____

Membership

5525	Inquirers Class	_____

Nurture

5555	Care Groups	_____

Special Events

5567	Special Events	_____
5561	All Church Retreat	_____
5563	Ladies Tea	_____
5564	Lenten Dinner	_____
5566	Women's Ministry	_____
5568	Kitchen Care	_____

Worship & Music

6310	Music	_____
6315	Guest Music	_____
6320	Music/Sound Maint & Access.	_____
6350	Miscellaneous	_____
6370	Capital Purchases	_____
6390	Rentals for Special Events	_____
6391	Professional Development	_____
6393	Licenses	_____
6394	Worship Team Resources	_____
6395	Music Office Supplies	_____

Interpretation & Support

5583	Programs & Envelopes	_____

Properties & Maintenance

5610	Van/Trailer/Bus	_____
5710	General Supplies	_____
5730	Yard Care	_____
5740	Church Maintenance	_____
5770	Alarm Service	_____

Evangelism

5572	Advertising	_____
5574	Evangelism	_____
5577	Good News Club	_____

Christian Education - Adult

5910	Adult Bible Study	_____
5920	Library	_____

Christian Education - Children

6205	Leadership Train/Trans.	_____
6210	Supplies	_____
6215	Bibles	_____
6221	Curriculum Youth	_____
6219	VBS - Mega Sports	_____
6220	VBS - Primary	_____
6222	S. School Special Events	_____
6223	Teacher Resource	_____
6224	Nursery Supplies	_____
6225	Children's Camps	_____
6226	Boys & Girls Club	_____
6230	All Church Retreat	_____

Youth Groups

6276	Senior High Youth	_____
6279	Youth Transportation	_____
6285	Junior High Youth	_____
6296	Internships	_____
6299	Leadership	_____

Benefits & Allowances

5082	Pastor Continuing Ed.	_____
5083	Pastor Travel	_____
5085	Minister of Music Ed.	_____
5087	Dir. Of Youth Ministries Ed.	_____
5088	Dir. Of Youth Mm. Travel	_____
5089	Dir. Of Children's Mm. Ed.	_____
5091	Discretionary Fund Pastor	_____
5096	DM Pastor Travel	_____
5097	DM Pastor's Continuing Ed.	_____
5099	Dir. Of Children's Mm. Travel	_____
5100	DM Pastor Discretionary Fund	_____

Reimbursement is for the following item(s): _____